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| **USE CASE SPECIFICATION** | |
| 1. Use Case Name | Maintain Feedback form |
| 1. Brief Description | This use case allows the admin to gather all the feedback forms that was previously filled out by the users after the event end. |
| 1. Actors | |
| 1. 3.1 Primary Actor/s | Admin |
| * 1. Secondary Actor/s | Startup Founders & Alumni |
| 1. Flow of Events | |
| **4.1 Main Flow (MF)** | |
| 4.1.1 | SEND LINK VIA EMAIL  The use case begins with the admin attach a feedback form link to the email and send that email to the users. |
| 4.1.2 | RECEIVE LINK VIA EMAIL  The user will receive an email that is attached with the feedback form link. The user will be required to complete the feedback form. |
| 4.1.3 | SELECT RESPONSE OPTION  The admin will click the response button at the google doc feedback form to view the list of the feedback form. |
| 4.1.4 | RETRIEVE FEEDBACK FORM LIST  The system retrieves the feedback form list. |
| 4.1.5 | DISPLAY FEEDBACK FORM LIST  The system displays the list of feedback forms that is being completed by the user. |
| 4.1.4 | SELECT FEEDBACK FORM  The admin will select each feedback form to view the feedback provided by the user. The use case ends. |
| **4.2 Alternate Flow (F)** | |
| 4.2.1 | FAIL TO RETRIEVE FEEDBACK FORM  At 4.1.4 (MF) The system fails to retrieve the feedback form. Thus, it displays an error message. The use case resumes at 4.1.4 (MF). |
| 1. Special Requirements | |
| 1. Business rules |  |
| * 1. Usability requirements |  |
| * 1. Data definitions |  |
| 1. Pre conditions |  |
| 1. Post conditions |  |